

**MINUTES FROM THE
REGULAR MEETING OF THE
HUMAN RELATIONS COMMISSION
WEDNESDAY, APRIL 23, 2008
7:00 P.M.
Council Chambers
34009 Alvarado-Niles Rd.
Union City, CA 94587**

I. PLEDGE OF ALLEGIANCE

The Meeting was convened at 7:10 p.m.

II. ROLL CALL:

Present:

Chairperson Gates-Anderson, Vice Chair Hsu, Commissioner Nadig,
Commissioner Duncan, Commissioner Cheema (both Alternates impaneled)

Absent:

Commissioner Cabiles (Excused), Commissioner Guio (Unexcused)

III. APPROVAL OF MINUTES – Minutes from the March 28, 2008 meeting

Vice Chair Hsu moved to approve. Commissioner Nadig seconded. Approved 5-0.

IV. ORAL COMMUNICATIONS

None.

V. PUBLIC HEARINGS

None.

VI. WRITTEN COMMUNICATIONS

Agenda and Minutes from Fremont HRC Meeting of April 21, 2008.

VII. OLD BUSINESS

A. ACTION ITEMS

- Youth Violence Prevention and Intervention – Discussion

Chairperson Gates-Anderson reviewed the Powerpoint presentation given to the City Council at their meeting of Tuesday, April 22, 2008.

Deputy City Manager Tony Acosta suggested it would not be necessary to wait until after the election in June 2008 to progress with the YVPI plan. The first next step would be to prepare and review Requests for Qualifications (RFQ) and Requests for Proposals (RFP) for the consultants that will be needed. A draft can be prepared and distributed to the commission via email prior to the May HRC meeting so that the draft could be edited/modified at that meeting and be ready to go out following the election in June. The RFQ would be directed at consultants for data analysis and the strategic planning and implementation.

DCM Acosta will ask the Union City Police Department to participate in drafting the RFP/RFQ for data consulting due to the technical requirements of extracting crime data from the UCPD systems.

The second step that the commission may proceed with prior to June 2008 is to develop the recruitment plans for the intervention counselor interns and the direction on how to approach the job placement function.

Commissioner Duncan suggested creating a sub-committee to assist staff in fashioning the draft RFQ/RFP would facilitate their production by the May 28, 2008 HRC meeting. DCM Acosta responded that it would be good to have the drafts ready for distribution to the HRC by late in the week of May 12th or early in the week of May 19th.

Vice Chair Hsu will be the sub-committee of one for developing the RFQ/RFP and the recruitment plan. This sub-committee could possibly expand to two if Commissioner Guio or Commissioner Cabiles wished to join.

Chairperson Gates-Anderson brought up the suggestion that was made at the previous evening's City Council meeting to convene a joint City Council/HRC work session for the purpose of idea development and clarification of objectives with regard to the youth violence prevention and intervention issue.

DCM Acosta suggested that if the HRC would like to invite the Council to a joint work session, the most attractive dates where the Council is concerned would likely be sometime during the week of either June 2nd or June 16th. The decision was made to propose to the Council the date of Tuesday, June 17, 2008, for the joint work session.

DCM Acosta suggested he could include the request for a joint work session in the City Manager's "The Week That Was" report to Council so that they could make a decision at their Council meeting on May 13, 2008.

Commissioner Duncan asked if it would be better if a Councilmember made the suggestion for a joint work session. DCM Acosta responded it might be and that he would investigate that option.

Chairperson Gates-Anderson raised the question as to whether or not there will be an HRC-sponsored youth violence forum this year. Chairperson Gates-Anderson asked what the budget amount available for 2007/2008 is and DCM Acosta responded the overall allocation for general commission expenses (not allocated to specific commissions) is \$16,000. A significant portion of that is set aside for the upcoming Commissioner Appreciation Dinner, leaving a net availability of approximately \$12,000 in unencumbered funds.

Commissioner Cheema suggested adding a discussion of National Night Out on the next HRC agenda.

- Review Draft of Revised HRC Brochure

With no new input, there were no revisions to the draft brochure since the March HRC meeting. Chairperson Gates-Anderson reminded the commission that there had been a previous discussion regarding each commissioner reviewing/revising their own biographical information. Commissioner Guio will be queried regarding any additional information for inclusion in the brochure.

B. TRACKING ITEMS

- Sister Cities Update – Report by Commissioner Guio

DCM Acosta reported in Commissioner Guio's absence. DCM Acosta noted the City was visited in March by a student delegation from Chiang Rai. He also reported that he is in the process of preparing the official invitation and visa authorization letters for the annual visitation from sister agency Hangzhou, China. Approximately 30 young people and teachers from their Youth Activity Center will be visiting.

Commissioner Cheema asked if it would be possible to end the sister city relationship with Jalandhar, India, in favor of another city in India. DCM Acosta responded that it is possible to change sister city relationships and recommended the Sister City Committee be approached to initiate the process.

- Union City's 50th Anniversary Celebration

DCM Acosta reported that budgets for the special 50th Anniversary Celebration events are being finalized and the fund-raising committee is back in action after a short hiatus. A report is being prepared for the City Council requesting a commitment of staff and other assistance for some of the special events planned for 2009. The first event on the calendar is the Black and White Gala scheduled for December 31, 2008. Tickets will go on sale in May.

DCM Acosta suggested it would be possible for the President or the Vice President of the 50th Anniversary Celebration Committee to give a more comprehensive report at a future HRC meeting if the commission would prefer. Commissioner Duncan suggested that would be worth agendaing for a future meeting.

VIII. NEW BUSINESS

None.

IX. FUTURE AGENDA

Action Items:

Youth Violence Prevention Funding – Discussion
Review Draft of Revised HRC Brochure
Work Session with City Council – Discussion
Continuing Contact with Fremont and other local HRCs – Discussion
National Night Out - Discussion
Briefing on Brown Act – Information (presentation by City Attorney)[May?]

Tracking Items:

Sister Cities Presentation – Information (for benefit of new members)[July?]
Union City's 50th Anniversary Celebration – Report of all activities [August?]

X. ORAL COMMUNICATIONS

None.

XI. GOOD OF THE ORDER

DCM Acosta reported there are three reappointment requests from the HRC and three new applications for the commission. Mayor Green will be making his recommendations in June. Mayor Green has not indicated that interviews will be necessary.

XII. ADJOURNMENT

The meeting was adjourned at 8:55 p.m.